

**Minutes of Meeting of the HOC GemLife Pacific Paradise  
Held in the Tennis Room  
On the 13<sup>th</sup> of May 2024**

**Present:** Graham Butler (Chairperson), Julie Hume (Secretary), Tanneke Booth (Treasurer), John Harvey (Deputy Chairperson), Sonia Smithers

Acting Chairperson Graham Butler welcomed Committee Members, thanked everyone for their attendance and opened the meeting at 4:55pm.

Apologies: **Jim Walsh; Glen Hall**

**Previous Minutes Accepted** (Moved Sonia Smithers, Seconded Graham Butler)

**Reports Accepted** – disseminated prior to meeting. (Moved Graham Butler, Seconded Sonia Smithers)

**Social Committee Report**

Sue Storey submitted her report for circulation prior to meeting. Highlights are as follows:

<b>Topic</b>	<b>Action</b>	<b>Who</b>	<b>Status</b>
<b>Communication</b>	Lynn is away from May 10 <sup>th</sup> to May 29 <sup>th</sup> . Julie Hume (HOC Secretary) will send out communications and Lorei Blunden will do the online bookings.	Julie Hume Lorei Blunden Lynn Roper	<b>Ongoing</b>
<b>Bingo</b>	Bingo was well attended. Jackpot continues to rise. It will be cancelled in May due to the absence of Dee.	Dee Beath	<b>Ongoing</b>
<b>Sausage Sizzle</b>	Beef burgers selling for \$5 on 28 <sup>th</sup> April were most popular. Sausages were available as well. Ian will now consider the possibility of future burgers.	Ian and Angie Stitt	<b>Ongoing</b>
<b>Raffles</b>	The meat and fruit trays raffle was held on Friday 5 <sup>th</sup> April. 72 tickets were sold realising a profit for HOC of \$273.	Gail May	<b>Ongoing</b>
<b>Money Board</b>	2 boards have been completed since the last Social committee meeting contributing \$200 to the HOC	Jude Hall	<b>Ongoing</b>
<b>ANZAC Day</b>	Well received program including: <ul style="list-style-type: none"> <li>• Wreath laying</li> <li>• Ode – Graham Butler</li> <li>• Last Post – David Turk</li> <li>• Tea/coffee &amp; ANZAC biscuits</li> <li>• Hand made poppies from sewing group</li> <li>• Rosemary pins from Social Committee</li> <li>• 2 up – David Turk</li> </ul> Thank you to Wendy Cooper for donating the ANZAC quilt on display to our community. All money raised was given to Legacy.	Sue Storey, Jude Hall, Lorei Blunden	<b>Closed</b>
<b>Future Events – 60/70s Night</b>	<ul style="list-style-type: none"> <li>• Rescheduled to 1<sup>st</sup> May.</li> <li>• Cap of 65 people to allow dancing room</li> <li>• Prizes for best dressed</li> <li>• Jude &amp; volunteers to make decorations</li> <li>• Gold coin donation</li> </ul>	Sue Storey, Jude Hall, Lorei Blunden	<b>Open</b>

<b>Future Events – Pamper Package for the ladies of the village</b>	<ul style="list-style-type: none"> <li>• Sunday 12<sup>th</sup> May</li> <li>• Requesting donations to make up the pamper packages</li> <li>• Free raffle tickets to be given to all women attendees on the day</li> </ul>	Sue Storey, Jude Hall, Lorei Blunden	<b>Open</b>
<b>Future Events – Christmas in July</b>	<ul style="list-style-type: none"> <li>• Confirmed booking with Twin Waters Golf Club on 4<sup>th</sup> July</li> <li>• Question asked re Gemlife providing 50% of the cost</li> </ul>	Julie Hume to follow up with Sue Story	<b>Open</b>
<b>Future Events – Suggestion Box</b>	A suggestion box will be placed at the Pavilion upstairs entrance for suggestions for any additional activities or events	Sue Storey, Jude Hall, Lorei Blunden	<b>Ongoing</b>

### Containers for Change

Ross Paine submitted his report for circulation prior to meeting.

<b>Topic</b>	<b>Action</b>	<b>Who</b>	<b>Status</b>
<b>Containers for Change</b>	A big milestone has been achieved with the money raised from Containers for Change passing \$20,000! Amazing achievement! Huge thanks to all involved in this project.	Ross Paine & team	<b>Ongoing</b>

### GLPP Website

Graeme Simpson submitted his report for circulation prior to meeting.

<b>Topic</b>	<b>Action</b>	<b>Who</b>	<b>Status</b>
<b>Special Interest Groups</b>	Sewing Gems are up and running on the website. Graeme is happy to add a page for any other Special Interest Groups.	Graeme Simpson	<b>Ongoing</b>
<b>Updated Booking System</b>	Graeme has been preparing the booking system in readiness for the new clubhouse opening. HOC have approved additional funding for an upgrade so that additional activities can be included.	Graeme Simpson	<b>Ongoing</b>

### Bar Report

Lyndall & Richard Armstrong submitted bar report prior to meeting (see attached).

<b>Topic</b>	<b>Action</b>	<b>Who</b>	<b>Status</b>
<b>Noise Monitor</b>	<p>Park Manager minutes on 31<sup>st</sup> March 2022 noted that a noise monitor had been given to HOC by Gemlife.</p> <p>Committee members are unaware of any noise monitor. Will follow up with previous chairperson.</p>	Graham Butler	<b>Open</b>
<b>New Stubbie Holders for Bar</b>	Park Owners have agreed to fund 50% of the cost.	Park Owners and Bar Manager	<b>Open</b>
<b>New Shirts for Bar Staff</b>	Volunteers to explore options for cooler shirts for Bar Volunteers. Request for HOC to fund the shirts.	Bar manager to provide costing to HOC for consideration	<b>Open</b>
<b>Bar Manager Debit Card</b>	Debit Card being arranged	Lyndall/Tanneke	<b>Open</b>
<b>Cost Review</b>	HOC continuing to monitor the rising costs for the bar	HOC	<b>Open</b>

### Treasurer Report

Tanneke Booth submitted bar report prior to meeting (see attached).  
Gardening Gems Balance is \$533.14

### Gardening Gems Report

No report was submitted this month.

Topic	Action	Who	Status
Mural	Exploring painting a mural on the blockwork near the garden.	Margie Smith	Open

### Secretary's Report

Julie Hume submitted report prior to the meeting.

Topic	Action	Who	Status
HOC Official Seal	The seal was not handed over to the secretary. Graham will check with previous chairperson.	Graham Butler	Open
Email File Structure	Commencing making changes as per the structure previously disseminated to HOC	HOC Secretary	Open
HOC Laptop	Committee agreed that Julie can take the laptop with her to Melbourne from 15 <sup>th</sup> May to 20 <sup>th</sup> May so she can continue to perform secretarial duties	HOC	Closed

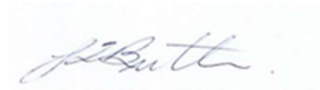
### Agenda Items

Topic	Action	Who	Status
NAB/Bendigo Change of Bank	Bendigo is all sorted – still trying to close NAB accounts	Tanneke Booth & Graham Butler	Open
EPOS – current contract & Costing	Treasurer to provide a cost report for transparency purposes	Tanneke Booth	Open
Dept of Fair Trading and GemLife Pacific Paradise Resident Association – Remuneration Disclosure	Any remuneration paid to Committee members must be disclosed. If no remuneration (as is the case for GLPP), zero remuneration must be stated at the AGM and minuted.  Placeholder inserted into the AGM minutes for 2024 as a reminder.	HOC secretary	Open
Induction	Next date for induction is 9am on Friday 24 <sup>th</sup> May 2024.  Graham Butler will fill in for Glen while he is away from 12 <sup>th</sup> June to 30 <sup>th</sup> July.	Glen Hall Graham Butler	Open
Correspondence	Continuing issues with electricity bills – response from Gemlife is not clear. Request explanation of process from Park Managers at next meeting.	Park Manager	Closed

### Meeting closed at 5:20pm

Next Meeting: to be held on Monday June 10<sup>th</sup>, 2024, in the Tennis Room at 4.30pm.

Minutes approved:

A handwritten signature in cursive script, appearing to read "G. Butler", is centered at the top of the page. The signature is written in dark ink on a light-colored background.

Signed Graham Butler  
Acting Chairperson